

BUS REGISTRATION FORM

SCHOOL YEAR - 2015/2016

FEES

USD 1, 200 per student, per year and invoiced separately from school tuition fees.

REGISTRATION AND ENROLLMENT

Seats are limited on all routes, and placements will be reserved on a first come first serve basis, based on the date the Bus Registration Form is received by the Director of Operations and Development or his designate. Waiting lists will be maintained, and students on that list will be notified if/when a seat becomes available.

SAFETY

Safety is the utmost concern while transporting students. Senior students who commit to supporting Rosslyn Academy's safety and behavioral polices are given opportunity to serve as monitors on each bus ride. Bus monitors are given specific training to provide basic first aid, maintain order on the bus, enforce the written rules, and assist the bus driver in the event of a breakdown or crisis situation. Students who are not able to abide by safety and behavioral standards and policies may be suspended from the bus without refund of the bus fee.

OPERATIONAL LIMITATIONS

Rosslyn Academy owns and operates a small bus fleet. The school does not possess the resources to ensure timely and effective backup service at every instance. The Bus System is operated on a non-profit basis to give parents the most affordable rates. As such, there may be times when an unexpected breakdown, accident or service interruptions leaves Rosslyn with no other option to ask parents to provided their own transportation on any given days(s). Additionally there may be circumstances in which addition fees may be asked for. One such example is in the event fuel prices exceed budgetary expectations.

NO.	STUDENT'S NAME	GRADE
1.		
2.		
3.		
4.		
5.		

TICK THE AREA OF TOWN THAT BEST DESCRIBES WHERE YOU LIVE:

AREA	✓	AREA	✓	AREA	✓	AREA	✓
Adams Arcade		Kilimani		Muthaiga		South C	
Dagoretti		Kitisuru		Nairobi Hill		State House	
Garden Estate		Kyuna		Nyari		Westlands	
Hurlingham		Lake View		Parklands			
Karen Area		Lavington		Ridgeways			
Kileleshwa		Loresho		Runda			

List the Road/Street and House# where you live _____

Mobile phone # _____

I, the parent agree to the conditions stated above. **Signature:** _____

OFFICIAL USE ONLY:

Date Received: _____ **Bus Route Assigned:** _____ **Approved by:** _____