



SCHOOL REFERENCE REPORT

Kindly send the completed form directly to Rossllyn Academy at: Admissions@RossllynAcademy.com

We kindly request that this form be completed by the head of school, principal, or counselor of the school most recently attended by the student applicant, or in the case of a student aged 11 or younger, the form may be completed by the classroom teacher who most recently taught the applicant.

The information collected in this form will be kept confidential, and will be shared only with the members of the Rossllyn Academy staff who assist in the admissions process.

STUDENT INFORMATION

Last name		First name		Middle name	
Date of Birth (MM/DD/YYYY):			Current Grade Level:		
No. of years of formal education (Post Kindergarten):					
If student applicant is a High School student indicate how many years the student will have completed when he/she joins Rossllyn Academy					
Name of Parent/Guardian:					
Postal Address:					
Home Phone:		Office phone:		Cell Phone:	
Email Address:					

PLEASE RATE THE STUDENT IN THE FOLLOWING AREAS

DESCRIPTION	Outstanding	Above Average	Average	Below Average	Weak
Ability to Maintain Focus					
Academic Performance in Relation to fellow students					
Confidence					
Cooperation					
Creativity					
Emotional Stability					
Intellectual curiosity					
Kindness Towards Others					
Leadership Ability					
Participation in Class					
Persistence					
Positive Influence on Peers					
Respect for Teachers and Others					
Responsibility					

ACADEMIC INFORMATION

Describe the student's greatest strengths.

Describe the student's greatest challenges.

ENGLISH FLUENCY OF STUDENT

Spoken English Fluent Developing Beginner

Written English Fluent Developing Beginner

To your knowledge, has this student ever repeated a grade?
If yes, please provide details.

Yes

No

Does the student require or receive a specialized education program or learning support? If yes, please provide details and pertinent documentation.

Yes

No

Has the student ever been referred to a school administrator for disciplinary reasons?
If yes, please provide details

Yes

No

Has this student ever had a behavioral or academic assessment?
If yes, please give details.

Yes

No

Has this student ever been suspended, expelled or withdrawn from school due to behavior or academic reasons?

Please list extracurricular activities in which this student is, or has been involved in this year (sports, music, drama, leadership, committees, etc.).

PARENTAL INVOLVEMENT

Please describe this family's level of involvement in their child's education

How realistic is this family's view of their child as a learner?

OFFICIAL INFORMATION

Official's name:

Position:

Name of School:

School Address:

Telephone/Mobile:

Email Address:

Signature of School Official:

Has the above named student completed all the clearance requirements required by the school? (Fees, Books etc.,) Yes No

School stamp and Date:

Thank you for providing this vital information to us so that we can make accurate decisions about whether and how we can best serve this student's educational needs. We appreciate your valuable time.